



Total Rewards Statement Service

- A high level of customization and client support, but with a highly structured project timeline.
- Each step in the process builds upon the last, allowing the client the opportunity to design and revise the statement as we go, but in a manner structured to be as efficient possible.
- Each step is crafted to allow us to progress through the project, while still providing space for the statement to evolve as it begins to come alive for the client.

Project Kickoff

- Project Timeline
- Vision and goal of statement
- Branding guidelines, artwork
- Total rewards checklist
- Benefit documentation
- Secure data transmission



**TIMELINE FOR
YOUR COMPANY'S
TOTAL REWARDS STATEMENT PROJECT**

Event	Event (See Below for Descriptions)	Responsible Party	Due By
1	Project Launch	Ebix	Day 1
2	Approval of Timeline	Client	Day 3
3	Delivery of Total Rewards Statement Checklist	Client	Day 5
4	Delivery of Benefit Plan Descriptions	Client	Day 5
5	Delivery of Artwork	Client	Day 5
6	Delivery of Data Workbook	Ebix	Day 12
7	Delivery of Text Draft	Ebix	Day 12
8	Text-Editing Phase Begins	Client	Day 12
9	Approval of Text Draft	Client	Day 19
10	Delivery of Employee Data (Completed Data Workbook)*	Client	Day 26
11	Delivery of Initial Proofs and Initial Data Report	Ebix	Day 33
12	Initial Review & Data Auditing Phase Begins	Client	Day 33
13	Submit Final Revisions	Client	Day 40
14	Delivery of Final Proofs and Complete Data Report	Ebix	Day 45
15	Final Approval Phase Begins	Client	Day 45
16	Total Rewards Statement Approval and Authorization to Print	Client	Day 46
17	Total Rewards Statements Ship!**	Ebix	Day 60

*This event is considered complete upon receipt of all required data.
**Invoice provided at this time.

Statement Development

- Text Draft
- Data Workbook
- FringeFacts® Communicator
- Statement Proofs
- Complete Data Report

Type	Days	Benefit Value
PTO	<PTO#> days	\$<PTO\$>
Holidays	<Holiday#> days	\$<Holiday\$>
Floating Holidays	<Floating#> day(s)	\$<Floating\$>
Total	\$<TOTAL PTO#>	\$<TOTAL PTO\$>

You may also be eligible for volunteer, parental, bereavement, voting, jury, military leave, and family medical leave.

**IF Benefit Group = FT
THEN
Survivor Benefits**

GMAC provides eligible employees with survivor benefits, including Basic Life Insurance and Accidental Death & Dismemberment (AD&D) coverage. These benefits are offered at no cost to you and are equal to three times your annual base salary, up to a maximum of \$450,000. Your coverage amounts for 2025 are shown in the table below.

Benefits	Benefit Amount
Basic Life and AD&D	\$<Life Benefit>
Voluntary Life and AD&D for Employee	\$<Vol Life Benefit>
Voluntary Life and AD&D for Spouse	\$<Sp Benefit>
Voluntary Life for Child(ren)	\$<Ch Benefit>

Spending Accounts

GMAC offers the opportunity to enroll in Spending Accounts, allowing you to save on eligible health care, dependent care, and commuting expenses by using pre-tax dollars. Your 2025 elections are shown below.

Plans	Benefit Amount
IF Medical Plan = HDHP THEN HSA (2025 Limit: \$4,300 / \$8,550) ELSE Healthcare FSA (2025 Limit: \$3,300) END	IF Medical Plan = Choice Plus HDHP THEN \$<EE HSA> ELSE \$<EE HFSA> END
Dependent Care FSA (2025 Limit: \$5,000)	\$<EE DFSA>

Production & Fulfillment

- Printed statements
- PDF statements delivered to client
- PDF statements hosted on our Benergy site
- Combination of print and digital
- PDF Archive



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